



**MURTIS TAYLOR HUMAN SERVICES SYSTEM
DEPARTMENT OF HUMAN RESOURCES**

JOB DESCRIPTION

Job Title: Advanced Practice Nurse
Department: Clinical
Reports To: Medical Administrator/Medical Director
FLSA Status: Exempt
Salary Range:

SUMMARY: The Advanced Practice Nurse provides at least 4.5 hours per day of medical-somatic services to persons diagnosed as mentally ill. Under the supervision of the Medical Administrator/Medical Director, the Advanced Practice Nurse completes Psychiatric Evaluations, does medication reviews, and prescribes psychiatric medication according to Ohio State Law governing nursing practice and prescriptive privileges. Advanced Practice Nurses may also carry out any duties covered in the registered nurse job description.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Completes psychiatric evaluations
- Completes health screens and develops a plan to address client's significant physical health issues
- Consults with psychiatrist as needed regarding diagnostic questions and recommended treatment plan
- Orders, interprets and evaluates diagnostic tests to identify clinical problems and health needs
- Conducts medical-somatic reviews and prescribes medication within parameters of Ohio Law governing advanced practice nurses and prescriptive privileges
- Consults with non-medical/nursing staff regarding medication management and the case manager's role with monitoring and educating the client/family about compliance with treatment
- Provides clinical supervision to the ABC and ACT registered nurses
- Coordinates medical-somatic treatment with other MHTMSC medical-somatic providers as well as community health care providers
- Works with each client to develop a strength-oriented treatment plan, which includes, medication, adjunctive strategies and helps client problem-solve in a holistic manner
- May see client in community settings as well as in the office
- Records all client contacts as per MHTMSC policy
- Provides nursing services generally within the R.N. Job Description as needed, including medication administration, medication monitoring and injections
- Evaluates clients who present with emergent or urgent psychiatric needs and facilitates proper disposition using psychiatrists for consultation as indicated

- Ensures client confidentiality consistent with Client Rights and all applicable policies and laws
- Meets with collaborating physician as necessary to assure quality client care and continuity of care
- Participates in training sessions with Medical Director
- Attends related, approved workshops and seminars

ESSENTIAL KNOWLEDGE AND SKILLS:

- Must have a working knowledge of DSM-IV
- Must understand the psychiatric evaluation process and cognitive mental status exam
- Must have basic knowledge of psycho-pharmacology
- Must be able to relate to a diverse client population in culturally sensitive manner
- Must understand laws governing client’s rights, confidentiality, nursing practice and prescriptive privileges

QUALIFICATIONS:

Required - An individual **MUST HAVE** a valid Registered Nurse License for the State of Ohio, a Masters Degree in Psychiatric Nursing from an approved nursing school, Certification as Clinical Nurse Specialist or Nurse Practitioner in Mental Health and a Certificate of Authority to Practice.

Must have a valid Ohio driver’s license with less than four (4) points on driving record, a working vehicle, and current automobile insurance which meets state minimum requirements.

Preferred - Advanced Psycho-pharmacology course, Certificate to Prescribe – Externship or Full Prescriptive Privileges.

ESSENTIAL JOB REQUIREMENTS: The following are requirements of this job and must be met and maintained at all times during employment in this job:

1. Ability to pass a drug and alcohol screen per the drug free workplace policy
2. Ability to pass criminal background security screenings as required by regulations/laws related to: a) performing the essential duties of this job; b) working in and accessing partner institutions such as the criminal justice facilities, school, residential facilities, etc., c) working in and accessing a MTHSS institution such as a childcare center, residential center, or senior center, etc.
3. Possession of all valid professional licenses required by regulations/laws and accreditation related to performing the essential duties of the job.
4. Possession of a valid Standard Care Agreement if applicable to this job.
5. Possession of a valid Ohio driver’s license with less than four (4) points on driving record
6. Possession of an automobile drivers insurance policy that meets state minimum requirements
7. Possession of an automobile with valid plates which meet state requirements

8. Ability to perform the following for extended periods, periodically and frequently: a) Lift a minimum of 10 lbs., b) Stoop, c) Kneel; d) Bend; e) Feel; f) Walk; and g) Stand.
9. Remain free from being listed by a State, County, City or federal organization as excluded, debarred, suspended, or otherwise ineligible to participate in government funded programs including but not limited to Medicare, Medicaid, Childcare Vouchers, Senior Services, Child Welfare or other.
10. Remain free from being listed on the Department of Health and Human Services Office or the Inspector General Cumulative Sanctions Report;
Remain free from being listed on the General Services Administration List of Parties Excluded from the Federal Procurement and Non-Procurement Programs.