Murtis Taylor Human Services System

Client Complaint & Grievance Form

A client complaint is designated and treated as formal when it is submitted in writing with a signature. Complaint can also be made verbally and the person making the complaint will be given the opportunity to make their compliant formal through a written/signed submission.

Complaints may be submitted by completing the Client Complaint & Grievance Form or by contacting the Client Rights Officer at ext. 2290. The individual making the complaint can provide their name and contact information or can remain anonymous. Anonymous complaints will be investigated by the Client Rights Officer. For assistance with completing the form please contact the Client Rights Officer at ext. 2290.

Date of Complaint: _____ Time of Complaint: _____

Name (optional): _____

DOB (Optional): _____

Other Names (If Applicable): _____

Reason for Complaint:

_____

_____

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_____

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_____

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_____

Complaint Completed by _____

Date _____